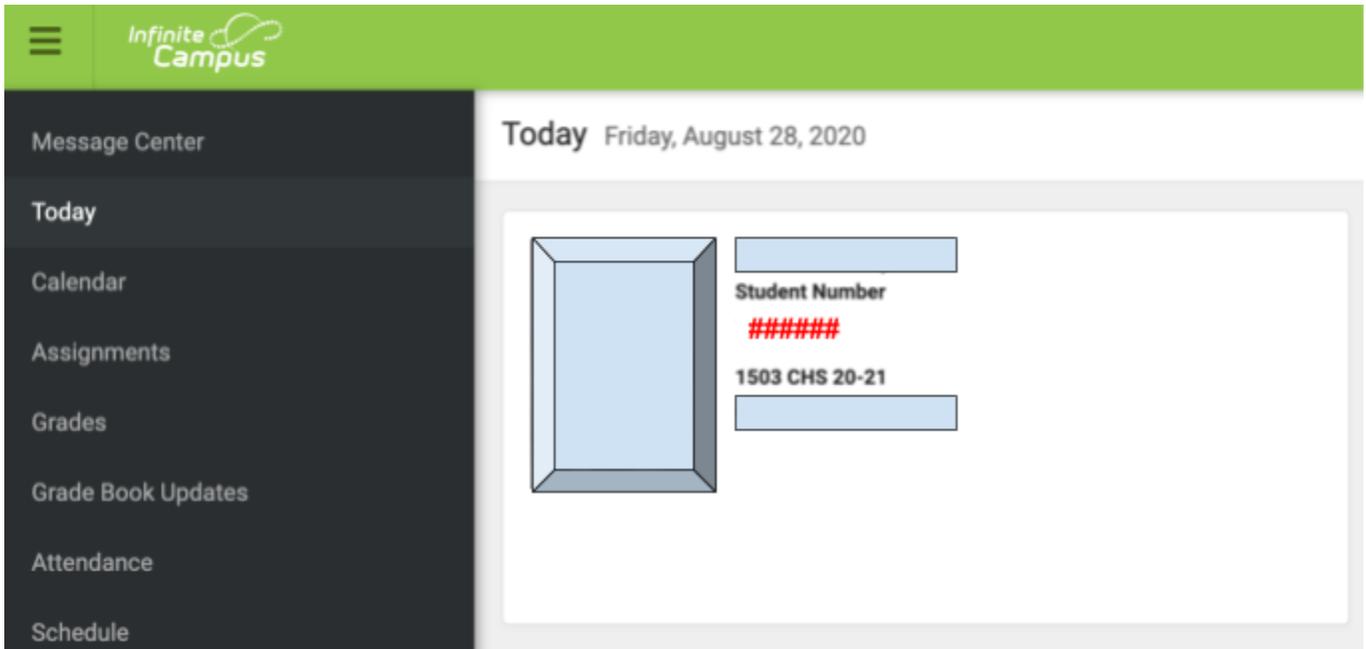
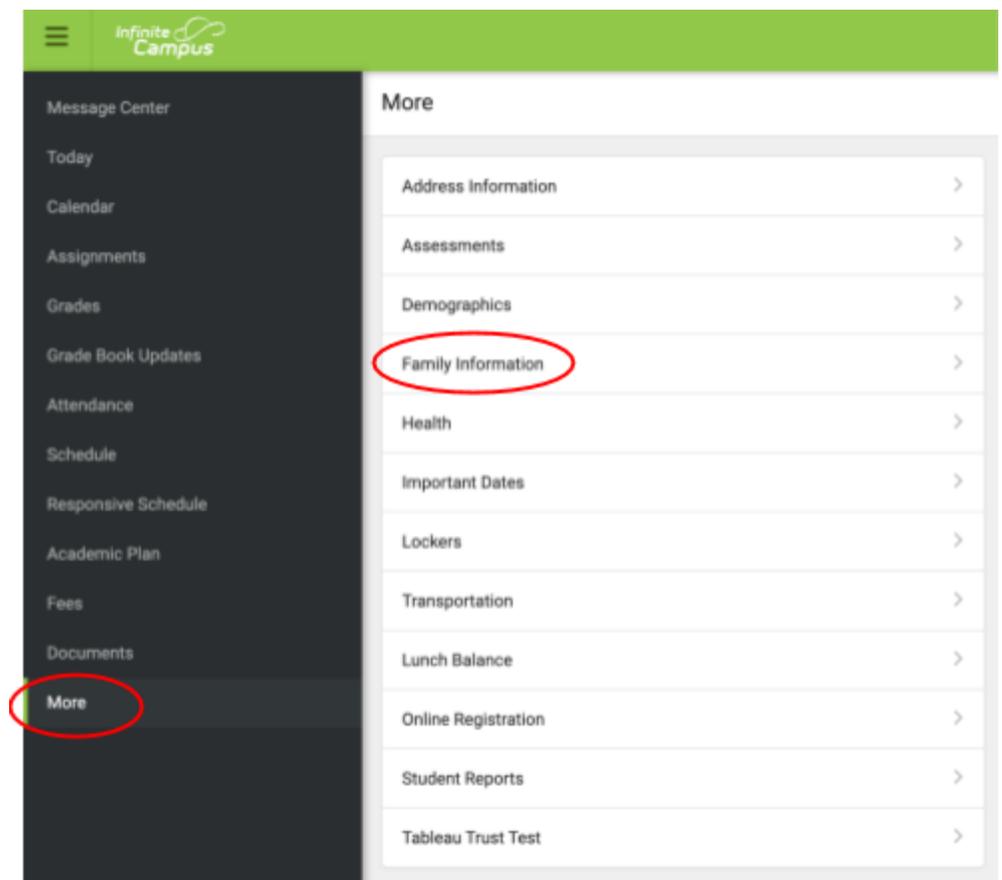


## HOW TO FIND YOUR STUDENT'S DCSD EMAIL AND PASSWORD

1. log into the [Parent Portal](#)
2. your student's password will be **Dcsd#####** where the #s represent his/her 6-digit student ID. the ID number is located directly next to his/her photo: ex. Dcsd123456



3. to find your student's email address:  
chose *More/Family Information*



4. all of the family members in your household will be listed here - scroll down to your student
5. his/her District email address will be listed as **username@s.dcsdk12.org** where **username** is a combination of last name, first initial, middle initial (if there is one) and sometimes a number: ex. smithjr7@s.dcsdk12.org

The screenshot shows the Infinite Campus interface. On the left is a dark sidebar with navigation options: Message Center, Today, Calendar, Assignments, Grades, Grade Book Updates, Attendance, Schedule, Responsive Schedule, Academic Plan, Fees, Documents, and More. The main content area has a green header with the Infinite Campus logo and a '< Back' button. Below the header, the name 'First Middle Last' is displayed and circled in red. Underneath is the 'Contact Information' section with fields for Phone (Cell, Other) and Email (username@s.dcsdk12.org, also circled in red). The 'Relationships' section lists three entries: 1) Parent/Child (Anna Hylton (Guardian)) with Phone (Cell, Work, Other) and Email fields; 2) Parent/Child with Phone (Cell, Other) and Email fields; 3) Sibling with Phone (Other) and Email fields.

Relationships		
Relationship	Phone	Email
Parent/Child Anna Hylton (Guardian)	Cell: <input type="text"/> Work: <input type="text"/> Other: <input type="text"/>	<input type="text"/>
Parent/Child <input type="text"/>	Cell: <input type="text"/> Other: <input type="text"/>	<input type="text"/>
Sibling <input type="text"/>	Other: <input type="text"/>	<input type="text"/>